

## How to Create a Quiz/Exam using Proctorio

1. Contact DE Coordinator Wendy Bass to get link for Canvas one-click integration.
2. Follow the steps to install Proctorio into your Canvas instance
3. Go into your course, you must be in CHROME browser as this is the only browser that works with Proctorio and click on quizzes. Click to add a quiz (see screen shot)



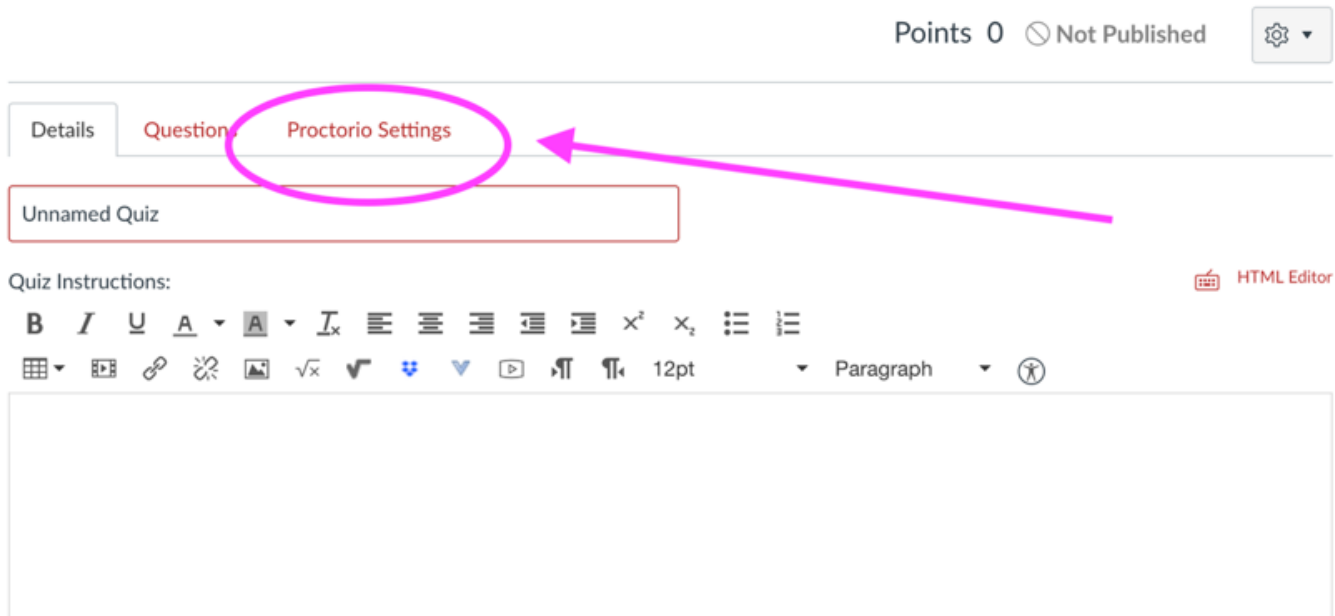
4. Create your quiz as usual with adding questions and setting up due dates, etc...
5. click on the Enable Proctorio Secure Exam Proctor Once you have created your quiz, you will see another option next to questions titled, Proctorio Settings

### Quiz Restrictions

Filter IP Addresses

Enable Proctorio Secure Exam Proctor  
Remote proctor settings can be controlled from the [Proctorio Settings](#) tab

6. Once you have created your quiz, you will see another option next to questions titled, Proctorio Settings



7. You will get an image that looks similar to below and you can click on the links to learn more about how strict/moderate or lenient you want to be.

Saving Proctorio settings profiles allows you to apply your favorite exam settings with a single click.

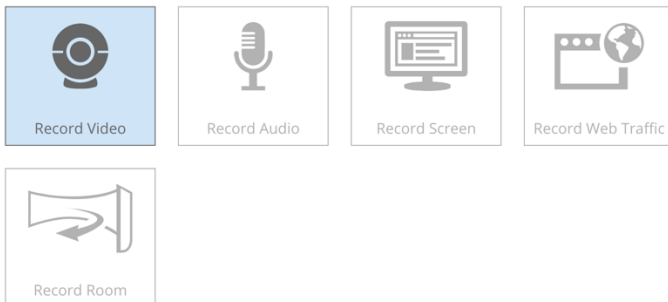
[Learn more about saved profiles.](#)

#### ▼ Proctorio Exam Settings

Exam settings can not be changed once the first student has started the exam.

[Learn more about exam settings.](#)

#### ▼ Recording Options



These options determine what information will be recorded during the exam.

[Learn more about recording options.](#)