

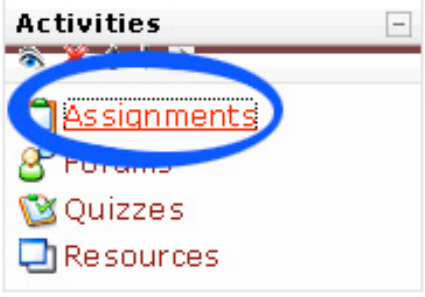
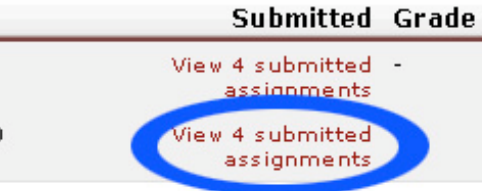
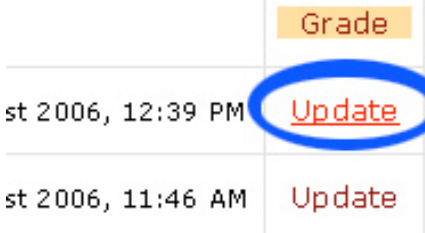
## Part III: Tracking Student Progress and Grades

### 3.1 Grading Assignments

#### What is this feature?

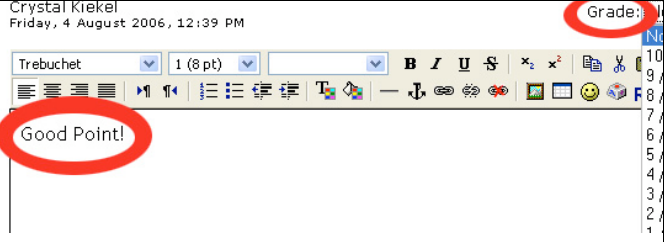
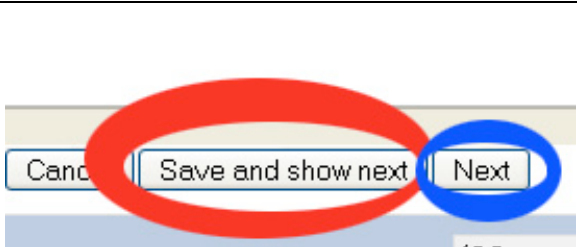
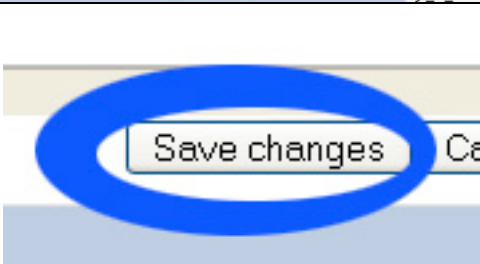
The grading options in Moodle will allow you to evaluate students' assignments and track students' progress online. Once you have submitted your evaluations electronically, students can check your comments and scores online through their accounts.

#### From your course's homepage:

|   |  |  |
|---|--|--|
| 1 | <p><b>CLICK</b> the “Assignments” link under the “Activities” block (located on the left side of the screen).</p>  |   |
| 2 | <p><b>CLICK</b> “View submitted assignments” for the assignment that you would like to grade (located in the “Submitted” column of the appropriate assignment’s row).</p>          |  |
| 3 | <p><b>CLICK</b> “Grade” the first time you view a submission or “Update” for a previously viewed submission (located in the “Status” column of the appropriate student’s row).</p> |  |

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#### 3.1 Grading Assignments

|   |  |   |
|---|--|---|
| 4 | <p><b>SELECT</b> a grade from the dropdown menu, and <b>TYPE</b> any comments you have for the student into the text box provided.</p> |   |
| 5 | <p><b>CLICK</b> “Save and show next” to save your evaluation and view the next assignment.</p>   |   |
| 6 | <p><b>CLICK</b> “Save changes” when you are finished viewing and evaluating all of your assignments.</p>                               |  |