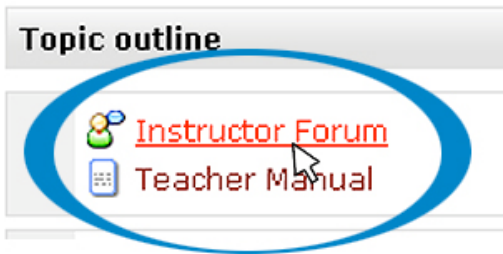
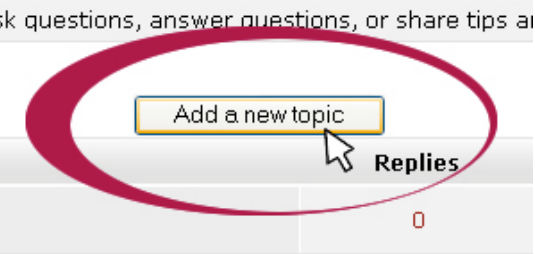
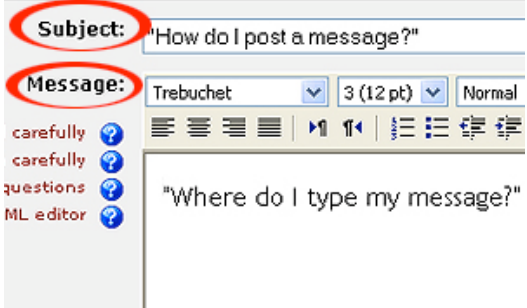
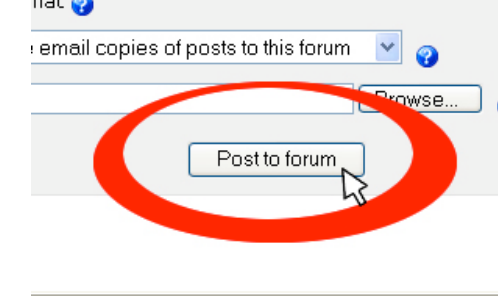


Posting to a Forum



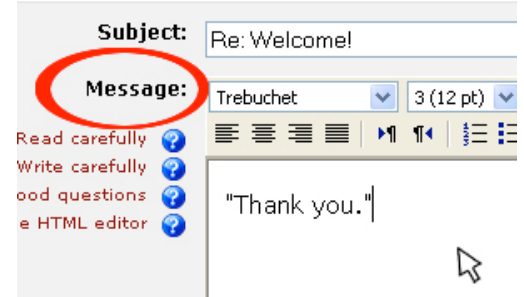
What is this feature?

Moodle “Forums” or message boards are places where students and instructors can meet to discuss class topics, ask and answer questions, and respond to each other at their convenience.

To add a *new* question or comment from your course’s homepage:

1	<p>CLICK on the name of the appropriate forum, located under “Topic outline.”</p>	
2	<p>CLICK “Add a new topic,” located at the top middle of the list of topics.</p>	
3	<p>TYPE the name of your topic in the “Subject” field and your question or comment in the “Message” text box.</p>	
4	<p>CLICK “Post to forum,” located at the bottom middle of the screen.</p>	

To read or respond to an *existing* post from your course’s homepage:

<p>7 CLICK on the title of the appropriate post, located in the “discussion” column on the left side of the screen.</p>	
<p>8 CLICK “Reply,” located in the bottom right corner of the post.</p>	
<p>9 TYPE your message into the “Message” field.</p>	
<p>10 CLICK “Post to forum,” located at the bottom middle of the screen.</p>	