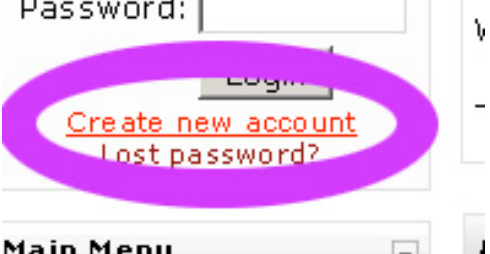
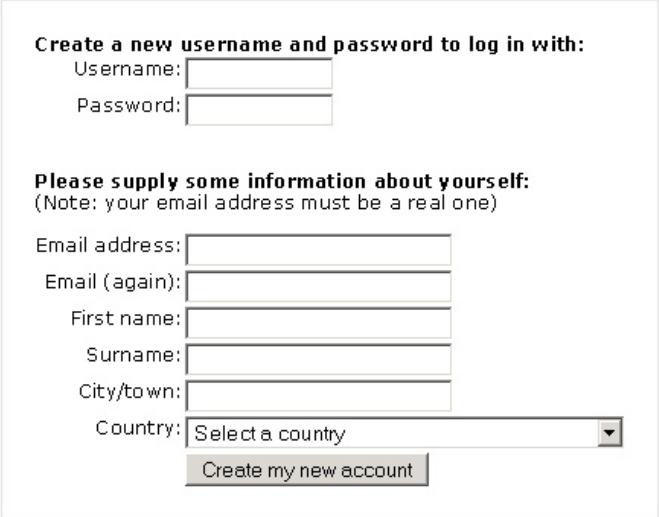
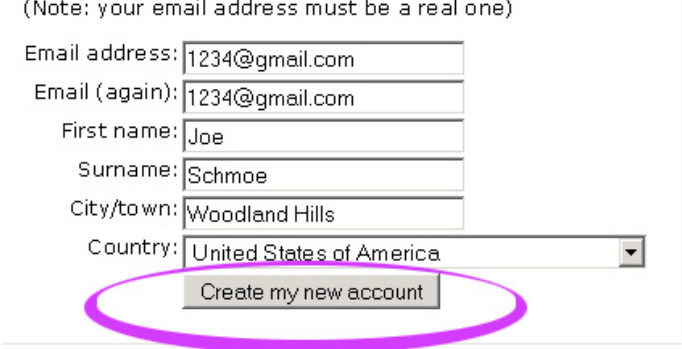


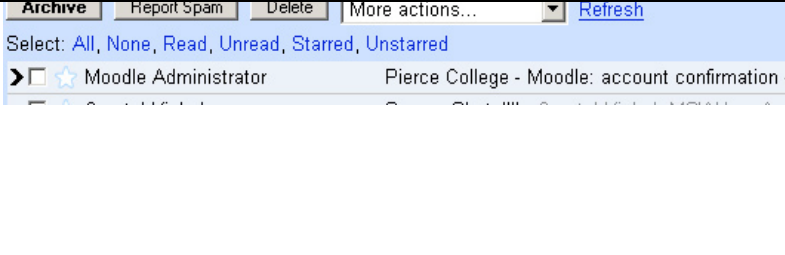
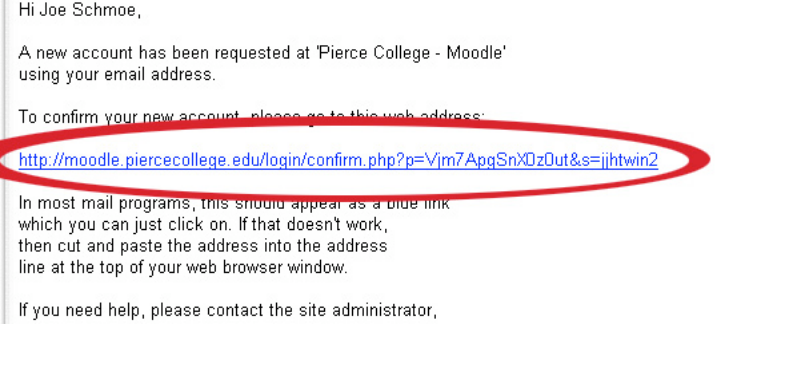
Creating a New Moodle Account

What is this feature?

If this is your first time logging onto Moodle, you need to create an account for yourself. It's easy to do, and *you will only need to do this once*. If you already have a Moodle account, skip to page 5, "Enrolling in a New Moodle Course."

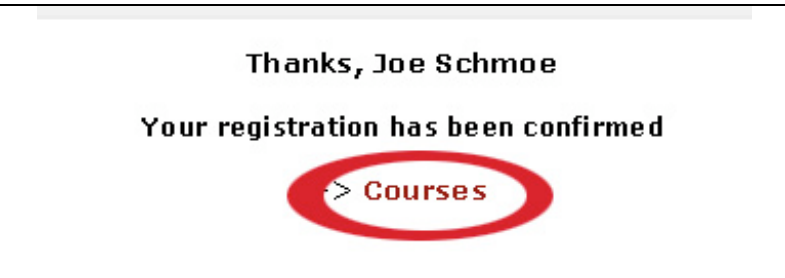
<p>1 CLICK the "Create new account" link (located directly below the "Login" button in the "Login" block, in the upper-left corner of the page).</p>	
<p>2 TYPE in a new username and password, along with some contact and profile information, into the necessary fields.</p>	
<p>3 CLICK "Create my new account," located at the bottom of the screen.</p>	<p>(Note: your email address must be a real one)</p> 

Creating a New Moodle Account (continued)

<p>4 OPEN a new window and go to your personal email account. Here, you can access the email sent to you from the Moodle Administrator. Log in and open your new message from “Moodle Administrator.”</p>	
<p>5 CLICK on the link within the email message, or copy and paste the link into a new window.*</p> <p>*If you get an error screen, you may need to go back to your email account and copy and paste the address into a new window.</p>	

Congratulations! You now have a Moodle account! You can log out now and come back later to enroll in your courses, or sign up for your Moodle courses now. *Remember that you still need to enroll in your course through Admissions and Records.* This enrollment process only allows you to access the online portion of your class.

To enroll in your Moodle courses from this screen:

<p>6 CLICK “courses” from the confirmation screen.</p> <p>Then follow the instructions in the portion of this manual called, “Enrolling in a New Moodle Course,” and skip step 1.</p>	
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